

Albert Einstein Elementary  
PTSA Board Meeting Minutes  
December 10, 2009

Attendance: (sign-in sheet attached to Secretary's copy of minutes)

Meeting called to order by Michelle Sullivan at 9:17 am.

Minutes from the November 11, 2009 Board Meeting were approved as written.

Principal's Report:

- Two teachers (Danielson & Moulton) are expecting & will need substitute teachers. New teacher, Livy Foley, helping on specialist team.
- Jack & committee will be investigating models (in Vancouver, WA) of incorporating Spanish. Key is to add things without taking too much out.
- 12/17 Holiday Choir Concert @ 2:45pm.
- District level budget meetings addressing billion-dollar shortfall in the state—will eventually want staff/parent input
- Math Adoption Committee. Jack will be teaching math in 3<sup>rd</sup> grade as part of pilot program. Four public input meetings to be held (1/12, 1/14, 1/19, 1/26)

Teacher's Report:

- Conferences went well.
- Excited for Classic Books to begin in January
- Teachers aware that they need to spend teacher grants

Treasurer's Report: (See attached 11/12/09 – 12/09/09 Report)

New Business:

Financial Review Committee:

- Standard procedure to have independent review of PTSA books twice a year (January & mid-July) –Donna, Shauna & Debbie volunteered for committee.

Otter Mail:

- Discussion of Ottermail launch to replace Friday packets. All in agreement that it should happen this school year.
- (see Kitty's attached Proposal for Ottermail Launch 2009-2010)

MOTION #1: Kari motioned to add \$200 line item to budget for Email marketing tool.

Deva seconded. All in favor.

Scarf Fundraiser:

- Einstein alum & current teacher's daughter, Brittany Vallene, asked if she could conduct a fundraiser during an Einstein family event (i.e, Math Night, Bingo Night, etc).

Discussion as to whether we should allow that—decided yes to Brittany & also that subsequent requests should be considered on a case-by-case basis since we currently have no official policy on this issue.

### **Spelling Bee:**

- Kari & Amy suggested School Scripts Spelling Bee program to pilot this year. Will explore possibilities on how to run it as a free club afterschool or during lunch/recess. Kari will be its point-person.

**MOTION #2: Kari motioned to add \$50 line item to budget for Spelling Bee program. Donna seconded. All in favor.**

### **Success Fund/International Night:**

- Candida will use surplus in Success Fund to pay afterschool program teachers (beginning in spring) money to make up for the deficit incurred by children attending on scholarship. Leftover money will be used for school supplies & winter clothes.
- Candida proposed incorporating International Night into Dance Night. Discussion ensued. Committee (Shauna, Sumi, Madhu, Debbie & Kitty) will discuss ideas & work with Candida/teacher committee to develop ideas on the subject.

### **Council Update:**

- Founder's Day Luncheon celebrating the founding of PTSA on 2/5
- Bond & Levy issues: February 9<sup>th</sup> election

**MOTION #3: Margie motioned that we, as a PTSA, endorse the 2 levies & the bond. Melanie seconded. All in favor.**

### **Committee Reports:**

**Family Events:** Discussion on charge for Bingo Night. Decided upon \$3 per ticket.

**Activities:** Drama is a club organized through the school (not PTSA sponsored) that will be offered in a 12 week session starting in February with a spring production in May.

**Communications:** Kitty requested 12/18 newsletter information by Monday 12/14.

**Fundraising:** Donna will include her contact information in newsletter for those with questions concerning Sally Foster vouchers.

**Volunteers:** Need 2 additional parent volunteers for Make 'n Take Craft Fair on 12/14.

**Membership:** 4 more members (254 total). Now at Silver Award level (up 5% from last year).

**Meeting adjourned by Michelle at 11:30 am.**

The above notes were submitted by Margie Segress, Secretary.